



DEPARTMENT OF THE NAVY
NAVAL SCHOOL OF HEALTH SCIENCES
BETHESDA MARYLAND 20889-5611

IN REPLY REFER TO:

NSHSBETHINST 1510.7D

OA

09 APR 2002

NSHS BETHESDA INSTRUCTION 1510.7D

From: Commanding Officer

Subj: HONOR CODE

Ref: (a) Manual for Courts-Martial, 2000
(b) NSHSBETHINST 1500.2F

Encl: (1 Acknowledgement of Honor Code Briefing
(2 Honor Code Flow Chart

1. Purpose. This instruction establishes an Honor Code for students at the Naval School of Health Sciences (NSHS), Bethesda.

2. Cancellation. NSHSBETHINST 1510.7C

3. Applicability. This instruction is applicable to all NSHS, Bethesda students assigned to courses where grades are given.

4. Policy. All students shall exhibit honesty and integrity in all aspects of their lives and academic endeavors. They are expected to become knowledgeable of, and comply with, all procedures established for conducting research, writing reports, completing homework assignments, performing laboratory and clinical assignments, and taking examinations. Intentional failure to perform such procedures will be considered academic dishonesty. Academic dishonesty is a legal and moral offense against the academic community and can be handled with punitive action in accordance with reference (a) and/or administrative action in accordance with reference (b).

5. Definitions. The following definitions are applicable to the Honor Code:

a. Academic Activity. Any action carried out in the course of providing education and training.

b. Lying: To state an oral or written untruth or intentionally omitting elements of the truth with the intent to deceive. "Gundecking" and "Radioing", the recording of data or passing false information, are all serious forms of lying.

c. Cheating: To knowingly obtain, use, or supply unauthorized assistance in any academic activity.

d. Plagiarism: Act of stealing and presenting the ideas or words of another, whether published or unpublished, as one's own.

e. Stealing: To wrongfully obtain the possessions of another or to withhold materials such as books, projects, or reports from their owner or person who holds rightful possession.

f. Prohibited Acts: All forms of cheating, lying, receiving/giving assistance, and plagiarism are expressly prohibited under the Honor Code. Prohibited acts include, but are not limited to:

(1) Having in immediate possession or utilizing any papers, "crib sheets", "ponies", textbooks, course notes or any other type of written and/or recorded and/or encoded material which in any way assist the student in answering questions or otherwise performing an academic activity, unless specifically authorized by the assigned instructor for use in that particular academic activity.

(2) Collaboration and/or plagiarism on laboratory assignments, clinical performance, workbooks, special projects, "take home" quizzes or assignments, or any type of graded or mandatory assignments unless specifically authorized by the assigned instructor for that particular assignment.

(3) Beginning a "timed" assignment, whether examination, quiz, laboratory assignment or other academic activity, prior to being instructed to begin the activity.

(4) Continuing to work on a "timed" assignment, whether examination, quiz, laboratory assignment or other academic activity after being instructed that time has expired.

(5) Giving to, or receiving from another individual, any verbally, non-verbally, or written assistance during an academic activity unless expressly permitted by the assigned instructor.

(6) Submitting work completed prior to, or following, a given academic activity and presenting it off as though it were completed during that activity.

(7) Prior to, during, or after an examination or other graded activity, disclosing or soliciting disclosure of any information regarding questions or answers to questions on the content of such activities.

6. **Violations.** It is a violation of the Honor Code to lie cheat, plagiarize, steal or to assist another to lie, cheat plagiarize or steal.


a. Anyone suspected of a violation of the Honor Code shall be referred to the Director of Academics to be advised of his/her rights specific to a Student Review Board. The Student Review Board may recommend disenrollment as an administrative procedure.

b. Personnel suspected of a violation of the Honor Code may also be referred to the Chief Master-At-Arms to be advised of their rights and charged for a violation of reference (a).

c. All instructors and students are responsible for immediately reporting suspected violations of the Honor Code to their chain of command.

7. **Action.** The School Heads/Course Coordinators will ensure that students assigned to graded courses are briefed on the Honor Code during the orientation phase of their training program and just prior to the clinical phase (if applicable) of training. Students will acknowledge receipt of the Honor Code briefing by signing enclosure (1). The signed form will be placed in each student's academic record and retained as a permanent part of the record.

a. Enclosure (2) is a flow chart outlining the actions and processes described in this instruction.


D. S. WADE

Distribution:
List I and II

ACKNOWLEDGEMENT OF HONOR CODE BRIEFING

Ref: (a) NSHSBETHINST 1500.2F
(b) MANUAL FOR COURTS-MARTIAL 2000

DATE: _____ On this date, I have received an oral briefing on and read the Honor Code. I hereby acknowledge that I understand the Honor Code and am expected to act with honesty and integrity in all of my academic pursuits. My failure to act in accordance with the Honor Code will be considered a violation and will be handled as an academic administrative issue in accordance with the provisions of reference (a) and may be processed as a disciplinary issue in accordance with reference (b).

Signature

WITNESSED

Signature of Person
Giving Brief

Date _____

HONOR CODE FLOW CHART

